

WASHINGTON UNIVERSITY EMPLOYEE AND STUDENT DIRECTIONS ON ACCESSING CITI (MANDATORY HUMAN SUBJECTS EDUCATION PROGRAM)

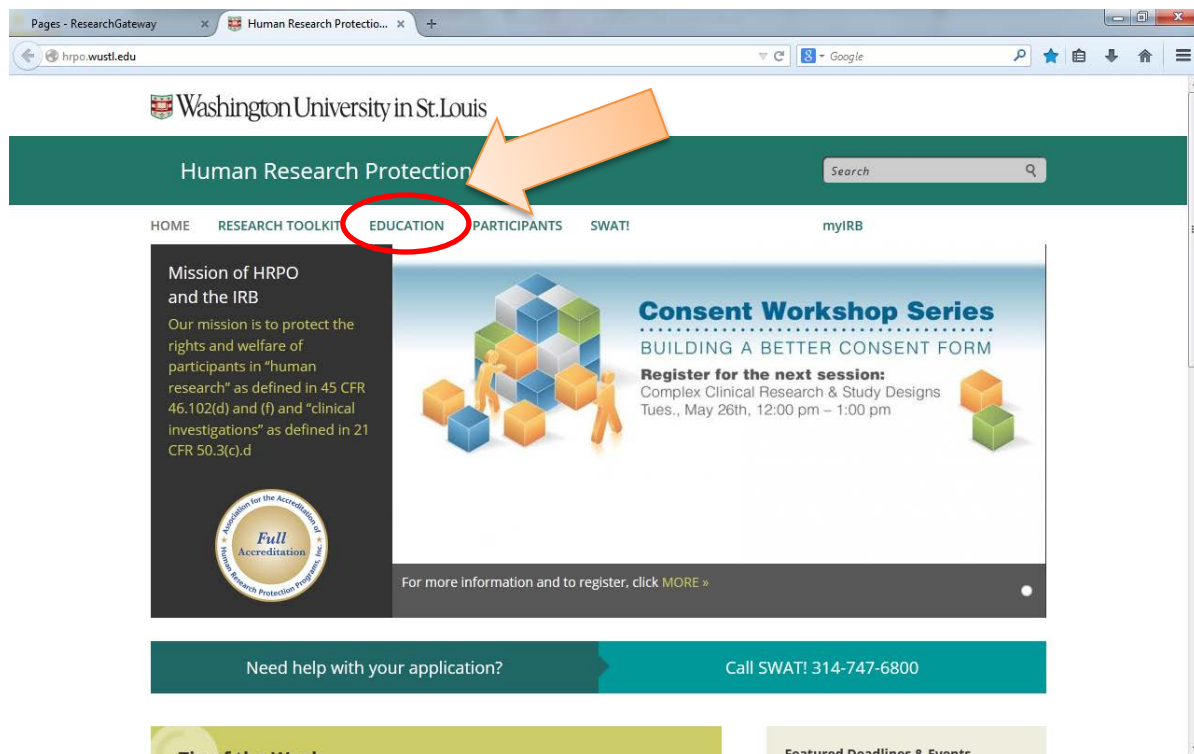
The CITI educational program is web-based and can be accessed through the Human Research Protection Office (HRPO) website at <http://hrpo.wustl.edu>. When all modules are completed in the course, you will be eligible to apply for Continuing Medical Education (CME) credits through the University of Miami.

GETTING STARTED

Select "Education" on the HRPO website

Tip: For faster server responses, delete your Cookies before beginning by doing the following:

- Go to Control Panel
- Network and Internet Connections
- Internet Options
- Temporary Files
- Delete Cookies



CONTINUE

On the Education Page, select “Human Subjects Education (CITI).” Then, “Click Here to Enter CITI.”

Pages - ResearchGateway x Education | Human Resear... x +

hrpo.wustl.edu/education/

Washington University in St. Louis

Human Research Protection Office

HOME RESEARCH TOOLKIT EDUCATION PARTICIPANTS SWAT! myIRB

Education

EDUCATION

Human Subjects Education (CITI)

HRPO Education Programs

Conferences, Series & Workshops

Publications & Media

Community Outreach

The Human Research Protection Office has a wide variety of education programs to meet the needs of faculty, investigators, research staff, and students at WU.

Please visit the sidebar for a description of these programs and contact information.

These options include:

- Lectures and presentations on a wide range of topics
- Open-access publication of conferences, presentations, training guides, and discussions of HRPP best-practices
- Videos and Podcasts on issues relevant to human subjects protections and IRB review
- Protocol specific consultation on study startup issues

Related Events

MAY 26 Consent Workshop – Building a Better Consent Form

JUN 3 Ethics Series: Research Involving Socially Deprived

NOV 3 Ethics Series: DATE TBD – Comparative Effectiveness Research

- Links:

Pages - ResearchGateway x Human Subjects Education... x +

hrpo.wustl.edu/education/human-subjects-education/

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Human Subjects Education (CITI)

Click HERE to enter CITI

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About Human Subjects Training

Central to Washington University's mission of fostering excellence in research is a commitment to ensuring that all individuals responsible for the design, conduct and reporting of a research study involving human subjects receive adequate education in the protection of those human subjects.

What are the training requirements?

The Human Research Education Policy defines the educational requirements for the conduct of human subject research at

Related Events

MAY 26 Consent Workshop – Building a Better Consent Form

JUN 3 Ethics Series: Research Involving Socially Deprived

NOV 3 Ethics Series: DATE TBD – Comparative Effectiveness Research

- Links:

LOGGING IN

If this is your first time logging in, enter the UserID and temporary password provided to you by the Washington University department with which you are collaborating (see page 1 of this document). You will then be prompted to create a WUSTL Key. If this is not your first time logging in, enter your established WUSTL Key.

UNSURE OF YOUR USER ID OR PASSWORD?

If you have a problem with your User ID or Password, call the Systems and Procedures Helpdesk at 314-935-5707 (hours: 8:30 a.m. – 5:00 p.m. CST, M-F). The Helpdesk will require validation of your identity and will ask for identifying information before resetting the password.

What to Select

If you are taking CITI for the first time, select “Required Initial.”

If you wish to update your CITI training, you can take another track in “Required Initial” or you can select a track from “Electives.”

If you wish or need to take Good Clinical Practices, select “Good Clinical Practices.”

The screenshot shows the ResearchGateway website interface. The left sidebar contains several categories of links: 'Develop and Submit Proposals', 'Compliance Tools', 'Protocol Submission and Management', 'Technology and Intellectual Property', and 'Self-Service'. The main content area is divided into sections: 'Responsible Conduct of Research (RCR)', 'Effort Reporting Principles for', 'Human Subjects Education', 'Conflicts of Interest', and 'HRMS Course Registration'. The 'Human Subjects Education' section is circled in red, and an orange arrow points to the 'Required Initial' link within it. The right sidebar features a calendar of upcoming events and a section for 'Internal and External Resources'. The Washington University logo is visible at the bottom right.

Responsible Conduct of Research (RCR)

- [PERCSS Core Curriculum](#)
- [RCR at WUSTL Website](#)

Effort Reporting Principles for

- [Danforth Campus Faculty](#)
- [Medical School Faculty](#)
- [Non-Faculty](#)

Human Subjects Education

- [Required Initial](#)
- [Good Clinical Practices](#)
- [Electives](#)

Conflicts of Interest

- [FCOI Education](#)

HRMS Course Registration

[Provide Feedback on the Research Gateway](#)

Internal and External Resources

- [Clinical Research at WUSTL](#)
- [Core Research Facilities](#)
- [Find a Collaborator](#)
- [Graduate Students](#)
- [NIH RePORTER](#)
- [NSF Awards](#)
- [Postdocs](#)
- [Project Reports Guide](#)

Initial Education - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address https://aisinfo.wustl.edu/ps/ps/EMPLOYEE/AISPROD/c/RSM_COMPLIANCE.RSA_CITI_LOGIN.GBL?FolderPath=PORTAL_ROOT_OBJECT.RAS_CMP_HUMAN_SUBJ_EDU.RS Go Links

AI System

Home Add to Favorites Sign out

Menu
Search:
▶ Compliance Management
▶ Marketplace
▶ Reporting Tools
▼ Human Subjects Education
 - Initial Education
 - Electives
▶ My Compliance Profile
 - HRPO (eIRB)
 - Code of Conduct
 - Breeze Training
 - My Personalizations
 - My System Profile

EmpID: N006765
First Name: TESTER
Last Name: CITI
Email: fowlerds@msnotes.wustl.edu
Dept Name: **Campus Phone:**

To complete the Human Subjects Education please select the appropriate group below and click 'Login to CITI'. Once the connection to CITI has been established a link will appear to the left of the button. Click this link and you will be taken to the CITI website.

[Human Subjects Education Policy](#)

CITI Education Modules
☐ Biomedical Research Team
☒ Biomedical IRB Members
☐ Behavioral IRB Members and Researchers in the following Departments:
 Social Work, Anthropology, Economics, Education, Political Science, Psychology, Program in Philosophy, Neuroscience & Psychology, Program in Social Thought and Analysis
☐ All other IRB Researchers

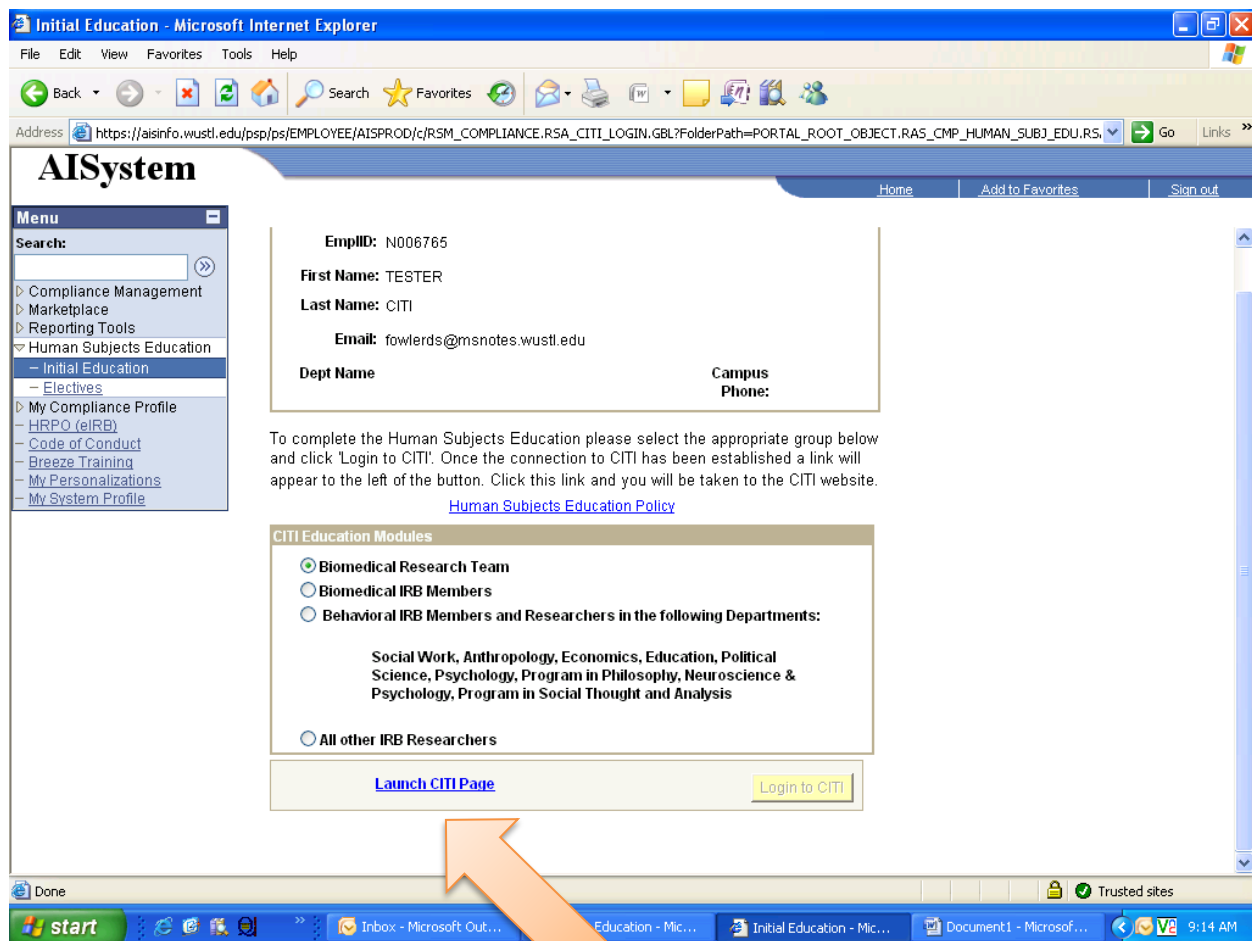
Login to CITI

Done

start | Inbox - Microsoft Out... | HRPO Education - Mic... | Initial Education - Mic... | Document1 - Microsof... | 9:13 AM

Step1: Select appropriate CITI education modules. A green dot will appear.

Step 2: Login to CITI



Launch CITI Page

CITI - Collaborative Institutional Training Initiative - Mozilla Firefox
https://www.citiprogram.org/members/index.cfm?pageID=50

English Text size: A A Sarah FowlerDixon ID: 72964 | Log Out | Help

CITI PROGRAM Collaborative Institutional Training Initiative at the University of Miami Search Knowledge Base

Main Menu | My Profiles | My CEUs | My Reports | Support | Admin

Main Menu

- ▶ PRIM&R MEMBER Courses
- ▶ Washington University - St. Louis, MO Courses
- ▶ Click here to affiliate with another institution
- ▶ Affiliate as an Independent Learner

Select "Washington University – St. Louis, MO Courses"

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CITI - Collaborative Institutional Training Initiative - Mozilla Firefox

https://www.citiprogram.org/members/index.cfm?pageID=50

English Text size: A A Sarah FowlerDixon ID: 7296 Log Out Help

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Main Menu

- ▶ PRIM&R MEMBER Courses
- ▼ Washington University - St. Louis, MO Courses

Course	Status	Completion Report	Credits	Survey
Group 1 Biomedical Research Investigators and Key personnel	Passed 07/20/2006	Print Report	Not Earned	Post-course evaluation
Group 1 Biomedical Research Investigators and Key personnel	Passed 01/08/2008	Print Report	Not Earned	Post-course evaluation

My Learner Tools for Washington University - St. Louis, MO

- Add a Course or Update Learner Groups
- View Previously Completed Coursework
- Update Institution Profile
- View Instructions page
- Remove Affiliation

▶ Click here to affiliate with another institution

▶ Affiliate as an Independent Learner

https://www.citiprogram.org/members/index.cfm?pageID=50# pyright Privacy Notice Terms of Service Si

The track you selected should show. Click on the track to enter.

When complete, you will see the "Print Report." Print a report for your records.

Exit, using the "Log Out."

Initial Education - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address https://aisinfo.wustl.edu/ps/ps/EMPLOYEE/AISPROD/c/RSM_COMPLIANCE.RSA_CITI_LOGIN.GBL?FolderPath=PORTAL_ROOT_OBJECT.RAS_CMP_HUMAN_SUBJ_EDU.RS Go Links

AI System

Home Add to Favorites **Sign out**

Menu
Search:
▶ Compliance Management
▶ Marketplace
▶ Reporting Tools
▼ Human Subjects Education
 - Initial Education
 - Electives
▶ My Compliance Profile
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☐ All other IRB Researchers

[Launch CITI Page](#) [Login to CITI](#)

When you logout of CITI, you will be brought back to this screen. Click Sign out.

start | Inbox - Microsoft Out... | HRPO Education - Mic... | Initial Education - Mic... | CITI screen shots [C... | 9:16 AM